ESSAY OUTLINE

Title ______________________________

I. Introduction
   A. _______________________________ Attention grabber
   B. ________________________________ Thesis statement
   C. ________________________________ Background information

II. Body
   A. ________________________________ First discussion topic
      1. ________________________________ support
      2. ________________________________ support
      3. ________________________________ support
   B. ________________________________ Second discussion topic
      1. ________________________________ Support
      2. ________________________________ Support
      3. ________________________________ Support
   C. ________________________________ Third discussion topic
      1. ________________________________ Support
      2. ________________________________ Support
      3. ________________________________ Support

III. Conclusion
   A. ________________________________ Restate thesis
   B. ________________________________ Summary

Research paper (1102) and Essay (1102 and 1101) Rubric

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>EXCELLENT 5 each section</th>
<th>GOOD 4 each section</th>
<th>FAIR 3 each section</th>
<th>POOR 2 each section</th>
<th>SUBSTANDARD 1 each section</th>
<th>Total points Total x4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction</td>
<td>Identifies author, article, and journal. Contains clear thesis statement. Contains background information and has more than six sentences.</td>
<td>Identifies author, article, and journal. Contains clear thesis statement. Contains background information and has five or six sentences.</td>
<td>Identifies author, article, and journal. Contains clear thesis statement. Contains background information and has less than five sentences.</td>
<td>Does not identify either the author or the work. Does not have a clear thesis statement. Has 1-3 sentences.</td>
<td>Missing both the author and the title. Have 1-3 sentences. Does not have a clear thesis statement.</td>
<td></td>
</tr>
<tr>
<td>Organization and structure</td>
<td>Has at least five paragraphs.</td>
<td>Has at least five paragraphs.</td>
<td>Has five paragraphs, but at least</td>
<td>Has less than five paragraphs.</td>
<td>Has 1-3 paragraphs. Support is</td>
<td></td>
</tr>
<tr>
<td><strong>Conclusion</strong></td>
<td>Contains proper sentence fluency and transitions. Is informative, and each paragraph contains more than six sentences.</td>
<td>Sentence fluency and transitions are present in most of the essay. No more than one paragraph has less than five sentences.</td>
<td>two of the paragraphs are not developed and have less than five sentences. Sentence fluency and transitions are absent or minimally used.</td>
<td>Writing is aimless and disorganized. Most of the paragraphs have less than five sentences.</td>
<td>lacking or missing. Topic has not been developed. Assignment word count has not been met. Standard conventions of English have not been used.</td>
<td></td>
</tr>
<tr>
<td><strong>Topic Development</strong></td>
<td>Quotations from the source, illustrations, explanations, and examples are used in every paragraph to support your viewpoints.</td>
<td>Quotations from the source, illustrations, explanations, and examples are used in most of the paragraphs to support your viewpoints.</td>
<td>Quotations are missing from the source. Examples and explanations are used sparingly.</td>
<td>Topic is not supported with quotations, examples, and explanations.</td>
<td>Topic is not supported and not developed.</td>
<td></td>
</tr>
<tr>
<td><strong>Grammar, punctuation, and spelling</strong></td>
<td>Essay is written in third person. There are no run-ons and no fragments. Essay contains less than three grammatical errors.</td>
<td>Essay is written in third person. There are no fragments. No more than one run-on. No more than 5 grammatical errors.</td>
<td>No more than one run-on and one fragment. Grammatical errors are sometimes distracting. Essay uses second person.</td>
<td>Numerous Run-on sentences and fragments. Grammatical errors are distracting. Second and first person dominate the essay.</td>
<td>Topic is unclear because of the many grammatical errors.</td>
<td></td>
</tr>
<tr>
<td><strong>In-text citations and reference page</strong></td>
<td>In-text citations are properly used, cited, and applied, and reference page is in MLA format.</td>
<td>In-text citations are used correctly for the most part. Reference page is included, but MLA format is not correct.</td>
<td>In-text citations and reference page are not in MLA format.</td>
<td>Missing either in-text citations or reference page</td>
<td>Missing in-text citations and reference page</td>
<td></td>
</tr>
</tbody>
</table>

| **TOTAL POINTS X 4** |  |  |  |  |  |